

South Yorkshire Pensions Authority Local Pension Board Action Tracker

Action Ref	Meeting Date When Action was Set	Agreed Action (Completed actions listed first)	Responsible Officer	Status	Date Closed	Update	Target Date for Completion
15	10 August 2023	Project Plan which outlines the agreed actions to address the service pressures to be brought to the Board at the next meeting.	Assistant Director - Pensions	Ongoing.		AD - Pensions now includes updates on these areas in reporting on pensions administration for the Board. This action was kept on the tracker at the request of the Board.	Ongoing
25	15 February 2024	Arrange a joint session for Members of the Local Pension Board and Authority in June to discuss the results of the Independent Governance Review to help shape the actions taken by the Authority.	Head of Governance	To be closed with Board agreement		Independent Governance Review informal working group established, comprising 2 Board members and 3 Authority members, with 2 meetings scheduled in July and August 2024 and the draft action plan presented on the November LPB agenda.	Nov-24
31	25 April 2024	Audit report on Pentana Risk System Post Implementation Review to be brought to the Board when complete. Update on Audit work regarding performance management framework to be provided at a suitable stage.	Team Leader - Governance	Open		The audit on Pentana Risk System is scheduled to take place during Q3. We will bring the audit report to the Board as requested when the audit review has been completed. Audit involvement on performance management framework is in advisory/ critical friend capacity, so there won't be an audit report from this.	Feb-25
33	25 April 2024	Presentation to the Board on the Pensions Dashboard Programme to be scheduled	Assistant Director - Pensions	In progress		Presentation session will form part of the Member CPD Away Day on 28 November 2024.	Dec-24
34	2024 Effectiveness Review	Ensure that the training strategy links to needs identified in knowledge assessment.	Governance Officer	In progress		The L&D Strategy is informed by the knowledge assessment results and we will be participating in this again during this municipal year. Plans are also in place to develop and introduce individual training plans for members this year, to ensure that individual training needs are assessed and met.	This area is always ongoing. Re-assess progress in March 2025.
35	2024 Effectiveness Review	Provide training / briefings on issues facing LGPS nationally.	Governance Officer	In progress		The Authority aims to ensure the programme of internal training events / seminars and the away day includes current issues facing LGPS, there is a LOLA module on current issues which is regularly updated by Hymans, topical and national issues are included in the monthly member newsletters with links to webinars etc. and members are encouraged to attend conferences during the year including CIPFA LPB conference, LGA Governance conference, Border to Coast annual conference.	March 2025 (As above)
36	2024 Effectiveness Review	Review and restructure the online Reading Room to make this more user friendly and easier to navigate	Governance Officer	In progress		Work is now well in progress on reviewing and restructuring the contents and is expected to be complete by the end of this calendar year.	Dec-24
37	2024 Effectiveness Review	Board to discuss with the Authority ways in which the Board could have greater input with Authority matters before decisions are made	Chair / Head of Governance and Corporate Services	In progress		Actions to progress this aim include a more structured agenda for the joint Chair and Vice Chair meetings and will be included in the Independent Governance Review action plan. We will include opportunity to discuss this further in the Member Away Day in November.	Dec-24
38	2024 Effectiveness Review	Develop plan to improve the profile of the Board with members and employers		Open		Requires further discussion by the Board	

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39	08 August 2024	Add private papers to the Reading Room	Governance Officer	To be closed with Board agreement		Authority private papers from June meeting were added retrospectively, the September private papers were added and an email sent out to LPB members at the same time as the Authority agenda was published. This will now continue going forward.	Sep-24
40	08 August 2024	Develop the Update on Decisions Made by the Authority report to include more background and context	Head of Governance and Corporate Services	To be closed with Board agreement		The decisions report has been amended as requested for the November agenda.	Nov-24
41	08 August 2024	Plan training session to give overview of Risk Register and Pentana	Team Leader - Governance	Open		Our proposal is to provide a short demonstration of the Pentana system and how it is used by officers to produce the risk register. This could be done immediately following a Board meeting.	Nov-24
42	08 August 2024	Provide update on procurement following limited assurance opinion	Team Leader - Governance	To be closed with Board agreement		A report on this has been provided in the November agenda.	Nov-24
43	08 August 2024	Add difference between minimum and 'best practice' to next Compliance with The Pensions Regulator General Code of Practice report	Head of Governance and Corporate Services	Open		Will make this distinction clear in the next 6 monthly update report - due at the February meeting.	Feb-25
44	08 August 2024	Add any Annual Governance Statement actions to the Governance, Regulatory and Policy Updates item	Head of Governance and Corporate Services	To be closed with Board agreement		This has been incorporated in the report on the November agenda.	Nov-24
45	08 August 2024	Include Work Programme in future Planning for LPB Agenda reports	Governance Officer/ Head of Governance and Corporate Services	To be closed with Board agreement		This has been incorporated in the report on the November agenda.	Nov-24
46	08 August 2024	Add R-A-G ratings to Project Highlights in the report and add R-A-G ratings to Highlights and Recommendations and move to front pages	Assistant Director - Pensions	In progress		This is in progress and will be taken into consideration in the next report.	